



# JJOC Strategic Planning Process

Updated on Feb. 6, 2018

# DISCUSSION TOPICS

## I. Introductions

## II. Overview of Process & Approach

- Does the planning process look correct?

## III. Identification of Additional Stakeholders

- Who else needs to be at the “planning table”?

## IV. Clarification on Planning Assumptions

- What are the “givens” or items that have already been decided about the plan itself?

## V. Identification of Strategic Issues to Address (time permitting)

- What questions must we answer in order for the plan to be complete?

# INTRODUCTIONS

**Strategic Plan Subcommittee:** Captain Shawn Andersen, Frank Cervantes (co-chair), Eve Hanan, Dr. Lisa Morris Hibbler (co-chair)

**Advisory Committee:** Assemblyman James Ohrenschall, Judge William Voy (co-chair)

## **Project Managers & Facilitators:**

- **DCFS:** Kelly Wooldridge, Alexis Tucey, Sarah Bellows
- **CSG:** Josh, Nina, Chanel
- **OnStrategy Team:** Lorna Shepard (co-lead), Erica Olsen (co-lead), Tim Robb (project manager)

# PLANNING PROCESS

## PHASE 1

### Establish the Strategic Framework (Feb 2018)

**Formal Kickoff:** Begin planning process with subcommittee and Commission (2/2)

**Subcommittee Interviews:** (2/5-28)

**Governance Structure:** Determine who has oversight and responsibility for development and revisions to Strategic Plan

**Plan Template:** Develop Template for 5 yr. Strategic Plan

**Strategic Issues:** Clarify the strategic issues + Evidence-Based Practice Model

**Summarize the "Knowns":** Pull together all of the planning elements that have been developed through the course of the Bill creation and CSG's work.

**APPROACH:** Subcommittee meeting; interviews; staff team meetings

#### Working Group Participants:

Strategic Plan Subcommittee; Data Subcommittee

## PHASE 2

### Design Strategy (March 2018)

**Roles & Functions:** Document individual subcommittees, their functions and goals

**Long-Term Goals, Strategies & Measures:** Develop specific goals for 5 year plan with measurable benchmarks to include:

- Family Engagement Plan
- Court Findings Prior to Commitment
- Individual Case Plan
- Placement of Child
- Out of State (OOS) Placement of Child
- Release of Information/Information Sharing
- System Information Requirements (Data Collection Activities)

#### APPROACH

1. Virtual, 90 min meetings, 2x per month
2. Half- Day Session

#### Working Group Participants:

Strategic Plan Subcommittee; Data Subcommittee; JJOC – HOW??; OTHER STAKEHOLDERS – WHO???

## PHASE 3

### Build the Plan & Roadmap (April-June 2018)

**Five-Year Roadmap:** Build the multi-year milestone roadmap.

**Performance Measure Scorecard:** Establish the performance measures, calculations, data sources and data owners.

**Annual Workplan:** Develop timeline of implementation with benchmarks; individual subcommittee outcomes; completion dates of tasks for the current fiscal year.

**Complete the Strategic Plan:** Complete the full strategic plan and 2-page communication summary for review by JJOC.

**Strategic Plan Approval:** July 1, 2018

#### APPROACH

1. Virtual, 90 min meetings, 2x per month
2. -Half Day Session

## PHASE 4

### Manage Performance TBD

**Publishing & Rollout:** Determine the strategic plan rollout and communication approach.

**Implementation & Reporting Calendar:** Establish timeframe and owners for reporting and strategic plan management.

**Performance Reporting Template:** Build the annual performance reporting template.

**Implementation Management:** DCFS will support the implementation process via work w/in DCFS and the subcommittees.

**APPROACH:** Subcommittee meetings

#### Working Group Participants:

Strategic Plan Subcommittee

# ADDITIONAL STAKEHOLDERS

- Hear from the Youth Subcommittee – what works
- Data Sub-Committee
- ?Other Commission members
  - Risk Assessment

# PLANNING ASSUMPTIONS

## Planning Process:

- Elements of the strategic plan are identified in AB472.
- Additional stakeholders should be part of the planning process, in addition to the Strategic Plan Subcommittee.
- Plan to be *approved* by Commission prior to July 1, 2018; *submitted* to Legislative Counsel Bureau by July 1.
- Decision making is...majority by 1) subcommittee; OR 2) subcommittee + advisory committee; OR 3) full JJOC; OR 4)???
- We will come to commission with interval decisions as recommendations prior to final draft.

## Planning Content:

- Four Core Principles are not necessarily the framework for the Strategic Plan. **Include, but not limited to.**

# STRATEGIC ISSUES TO ADDRESS

For this plan to be considered complete, the plan must answer the following questions:

- X
- Y
- Z